Bennerley Fields School
Family Holiday Request

Please note that there is no automatic right for pupils to be granted authorised absences for family holidays. Bennerley Fields School considers every request for holiday leave in relation to the individual pupil's attendance and educational attainment.

Name of Pupil	Date of Birth:…… Class: …….....
Address:…… ……... ……...	
Holiday requested from date:…… to date……..	
Reason for term time holiday request...……. ……... ……...	
Name of Parent /Carer:	
Signature:	Date:

Holiday absences which have not been agreed will be marked as unauthorised absences; these may be referred to the Local Authority for consideration of a Penalty Notice or other action.

For School Use:

UPN……..

Attendance %……..

Previous Holiday Leave this Academic Year — Yes/No*
No. of days……..

Arrange to meet with parent/carer — Yes/No*

*Delete as appropriate