



Friends of Bennerley Fields

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Chair: Ruth Fowler

Friends of Bennerley Fields 9th June 2016, at 10:30am

- **Welcome**

The meeting was attended by:

Ruth Fowler (RF)	
Barbara Joss (BJ)	

- **Summer Fair**

The friends discussed developments for the combined summer fair/sports day.

Parents have been working hard contacting local businesses for raffle donations and prizes and tombola donations are already coming into school.

Action Points from previous meeting:

Action	Who	When
Provide YL with 'Friends of Bennerley Fields' headed letter for raffle prize requests. (confirm with Headteacher first)	RF	completed
Arrange for volunteers to run BBQ	YL	asap
Ask Joan if she wants to run a Garden stall	RF	completed
Raffle Prizes: Contact parents who have helped raise raffle prizes in the past	SF	completed
Write to all with final total of Lands' End to John O'Groats event	RF	completed

Letter to parents detailing date and events for combined Sports Day and Summer Fair	BJ	completed
Arrange with class teachers for children to write letters to supermarkets asking for BBQ donations/discounts (burgers/hot dogs/rolls/sauces/tea/coffee/squash)	RF	ongoing
Write to parents asking for Tombola prizes (non-uniform day?)	BJ	ongoing
Order Raffle Tickets	BJ	completed
Ice Cream Van: Source van and make donation arrangements (e.g.20%of profits)	BJ	1 st July
Write to Parents asking for cake donations	BJ	11 th July
Letter/Text reminder to parents	BJ	18 th July

- **Time and Date of next meeting:**

The next meeting date will be set in September 2016