



Bennerley Fields Specialist Speech and Language College, Stratford Street, Ilkeston, Derbyshire DE7 8QZ
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Acting Headteacher: **Ann Harrison**

Friends of Bennerley Fields
12th May 2016, at 10:30am

- **Welcome**

The meeting was attended by:

Ruth Fowler (RF)	
Yian Linthwaite (YL)	
Barbara Joss (BJ)	
Sue Firth (SF)	

- **Year 11 Prom**

The Year 11 Prom was discussed and it was agreed to give a donation of £350.

- **Signed QPR Shirt**

YL will put the shirt on ebay as we will have a broader response that way and more chance of raising more money.

- **Summer Fair**

The friends discussed different options for running the summer fair and it was agreed that this year we would trial combining it with sports day.

Sports day will run as a whole school event with summer fair stalls and activities being available throughout the day. The day will run approximately from 10:00am – 2:00pm.



Stalls will include:

- BBQ
- Drinks (tea, coffee, squash and water)
- Cakes
- Tombola
- Body Art
- Raffle
- Garden Club Plant Stall

Action Points:

Action	Who	When
Provide YL with 'Friends of Bennerley Fields' headed letter for raffle prize requests. (confirm with Headteacher first)	RF	asap
Arrange for volunteers to run BBQ	YL	asap
Ask Joan if she wants to run a Garden stall	RF	Done
Raffle Prizes: Contact parents who have helped raise raffle prizes in the past	SF	17 th May
Write to all with final total of Lands' End to John O'Groats event	RF	20 th May
Letter to parents detailing date and events for combined Sports Day and Summer Fair	BJ	27 th May
Arrange with class teachers for children to write letters to supermarkets asking for BBQ donations/discounts (burgers/hot dogs/rolls/sauces/tea/coffee/squash)	RF	7 th June
Write to parents asking for Tombola prizes (non-uniform day?)	BJ	7 th June
Order Raffle Tickets	BJ	10 th June
Ice Cream Van: Source van and make donation arrangements (e.g.20%of profits)	BJ	1 st July
Write to Parents asking for cake donations	BJ	11 th July
Letter/Text reminder to parents	BJ	18 th July

• **Time and Date of next meeting:**

Thursday 9th June 2016 at 10:30am.