



BENNERLEY FIELDS SCHOOL

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Chair: Marie Taylor

Friends of Bennerley Fields

18th October 2017, at 11:00am

- **Welcome**

The meeting was attended by:

- Marie Taylor (MT)
- Susan Wilkinson (SW)
- Ruth Fowler (RF)
- Barbara Joss (BJ)

Apologies were received for Sue Firth.

- **Accounts**

The latest accounts were discussed (*see enclosure*).

- **Summer Fair**

The summer fair was discussed and the following improvements for next year were:

- To be held earlier in the year (not transition week)
- Provide drinks for parents (especially if it is combined with Sports Day again) - look at option of disposable lidded coffee cups
- Silent Auction to be more prominent
- More 'dud' tickets in the tombola
- Ensure all children get to the stalls

The possibility of combining the summer fair with an Easter treasure hunt was discussed – to be looked at further at the January 2018 meeting.

- **Christmas**

Various fundraising events that could be run were discussed along with the issue that it is already a very busy time in school.

It was decided that we would run two Raffles on the Christmas performance days along with cake stalls. Main prizes will be -1st Food Hamper / 2nd Wine Hamper.

Action Points:

When?	Who?	Action
1 st November 2017	RF	Ask Headteacher if we can have a non-uniform day to ask for Raffle prize donations.
30 th November 2017	SW	Buy raffle ticket packs
November 2017	RF/BJ	Letter / text to parents about Non-uniform day plus cake donations.
2 nd November 2017	RF	Summary of PTA meetings to be sent to parents.
11 th December 2017	BJ	Text to parents to remind about cake donations.

MT would like to organize a 'Wrap a Present' event for next year and will start looking into getting donations for this in preparation.

- **Facebook**

The use of facebook for the PTA was discussed again.

Action Point:

RF/BJ to ask AH/AE for definite answer regarding Facebook

- **Time and Date of next meeting:**

The next meeting date will be 24th January 2018 at 11:00am.